DEAR EAP Student:

Please follow these simple instructions in order to assist us in better meeting your needs related to your study abroad clearance requirements.

**Step 1:**
- **Immediately** obtain your immunization records from your parents, your pediatrician, and/or your or your high school. Fax your immunization records to Student Health, Medical Records at 858-534-7545 or upload them through UCSD My Student Chart at: [https://mystudentchart.ucsd.edu/shs/](https://mystudentchart.ucsd.edu/shs/) Go to the Medical Records tab and follow the instructions for how to directly upload your immunization records into your medical record. **You must** have downloaded a copy of your immunization records before your appointments.

**Step 2:**
- You will need to schedule an EAP RN Immunization Visit. The appointment can be done in-person or by video. To schedule your visit, please call Student Health, Group 1 at 858-534-2918; Group 2 at 858-822-5926; Group 3 at 858-534-5571; or Group 4 at 858-534-2669.
- Prior to your appointment, please complete the Confidential Health History form on-line through the UCSD My Student Chart link. The completed and signed Health Clearance form will be done by a provider on-line and sent to your My Student Chart link.

**Step 3:**
- Nurses Clinic hours and additional information about charges for travel visits and immunization costs are available on the Student Health website at [http://studenthealth.ucsd.edu/costs.shtml](http://studenthealth.ucsd.edu/costs.shtml)

<table>
<thead>
<tr>
<th>5 EAP RN Immunization Visit, in person or Video Visit</th>
<th>REQUIRED</th>
<th>TOTAL COST FOR VISIT/CLEARANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>EAP RN IMMUNIZATION VISIT</td>
<td>X</td>
<td>$50.00  SHIP $50.00  RAFT $80.00  FFS</td>
</tr>
<tr>
<td>NP HEALTH CLEARANCE DONE ON-LINE</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

Your completed clearance form will be sent to your UCSD My Student Chart 3 – 5 working days after your appointment.

**MISSED APPOINTMENT FEES!** Please cancel **24 HOURS** in advance if you are unable to keep your appointment. A **$20.00** fee will be charged if you fail to show or cancel less than 4 hours before your appointment time. Call the **24 hour cancellation number at (858) 534-1770.**